

St. Margaret School Extended Day Care Registration Information

Registration Procedures:

- ❖ Registration forms will be distributed, by email, to families of students currently enrolled in EDC beginning February 1, 2024.
- ❖ Additional forms will be available on the school website.
- ❖ Currently enrolled students are guaranteed their same time slots for the 2024/2025 school year, as long as fully completed paperwork is received by the registration deadline of February 29, 2024.
- ❖ All schedule changes will be considered on a first come, first serve basis.
- ❖ Siblings of currently enrolled students can be registered at the same time as existing students, but will be accepted on a first come, first serve basis after current students and schedule changes.
- ❖ **\$25 per child registration fee** is due with registration forms - one check per family is fine.
- ❖ There is a sibling discount:
 - 5% sibling discount for 2 children enrolled in EDC
 - 10% sibling discount for 3 or more children enrolled in EDC
- ❖ See the attached rate schedule regarding our billing policies.

Checklist:

- Fully completed and signed registration form - 1 per child
- **\$25 per child registration fee** - 1 check per family is fine
- Health Assessment Form - 1 per child must be signed and dated
registration is not complete without this form
- Signed and initialed Billing Policies Form (1 per family)