



December 1, 2022

Good morning St. Margaret School parents/guardians,

We hope that you enjoyed the Thanksgiving break! Thank you for participating in parent conferences. We appreciate your willingness to work as partners with us in your child's spiritual and academic development. By choosing St. Margaret School for your child you have joined in our Mission to *provide each child with a strong foundation in the Catholic faith, academics, and citizenship*. Our school theme of GRIT (God, Respect and Responsibility, Integrity and Teamwork) helps to guide our students, faculty and staff in this Mission.

As we reflect on Trimester 1 and we begin Trimester 2, we would like to call your attention to a few important reminders that will assist your child with his/her success at St. Margaret School:

- **Assignments** - Students should be prepared for class and have the necessary supplies. Students are expected to participate in class, do their classwork and turn in class assignments. Students are responsible for putting their names on their assignments. Points are being taken off of work and/or assignments are missing due to names not being on papers.
- **Attendance**- Students are expected to come to school on time each day. Emergencies, illness, etc. occur however continued absences negatively impact a student's performance. Making up missed assignments does not replace the instruction in the classroom.
- **Grading and Assessments**- It is important for students to adequately prepare for tests, quizzes and other assessments. Students can use their planners and/or a calendar to organize their study time. Parents should check PowerSchool for grades and progress throughout the trimester. Checking student planners, teacher websites and/or Google Classrooms will also assist your child with organization and time management. Missed work will not be given as a last resort to improve a grade before the end of a trimester.
- **Homework** - Students are expected to complete and turn in homework assignments. Obligations of sports or other activities do not excuse a student from their academic responsibilities at school.

- **Missing Work** - Each grade level/teacher will communicate their policies regarding late or missing work. Classwork, homework, and other assignments that students miss due to absences are given the amount of time of the absence to make up the work. For example, if a student is absent for two days, he/she has two days to make up the missed work. Students will not receive credit for turning in assignments at the end of the trimester that have been missing for weeks/months.
- **Respectful Behavior Expectations** - Students are expected to show GRIT each day (a love for God, Respectful/Responsible behavior, Integrity, and Teamwork). Positive behavior interventions are taking place in each classroom to support and reinforce positive school behaviors. Please continue to support this by asking your child in which ways they demonstrated GRIT each day.
- **Responsibility with Electronic Devices** - Students are expected to use technology appropriately including the use of chromebooks, their Google accounts, internet searches, etc. The use of Smart watches/devices (Apple, or other brands that connect to the internet) is not allowed at school. Cell phones are permitted for grades 6-8 but they must remain off during the school day and stored in their classroom. Cell phones should not be kept in backpacks or lockers and are not permitted on field trips.
- **Uniforms** - Parents invest a great deal of money in school uniforms. Please remind students to wear belts and tuck in shirts each morning before coming into school. Skirts should be an appropriate length and not rolled. Hair should be neat and not hanging in the eyes or face. Students should take pride in how they present themselves and how they represent their school.

Please review our school handbook if you have any questions regarding these important policies:  
<https://smsch.org/assets/imgs/uploads/Handbook-St.-Margaret-School-2022-2023-9.pdf>

As we begin this season of Advent, we look forward to many activities that bring us together as a school community. We are truly blessed with a wonderful school. We thank God for our students, faculty, staff and families. Thank you again for your continued support and partnership.

Blessings,  
Mrs. Shanahan, Mrs. Kimmel and Mrs. Askey